

Welcome to

kids garden

Summerville's first drop-in creative arts learning center! A unique space where children ages 12 months and walking to 12 years old get to explore, interact and have fun while parents get that much needed time without kids.

Eco-friendly and fun, Kids Garden offers creative play stations, group learning and healthy foods...all in a safe, secure environment staffed by experienced, CPR-certified teachers and childcare providers!

We not only offer convenient Drop-In options, but also have Summer Camps, Preschool, Kids Yoga, Paint and Create, Lego Learning, Parent's Night Out and SO MUCH more! Like us on Facebook for updates on programs, classes and important information!

1244 Central Ave Suite B Summerville, SC 29483

843-285-9774

Summerville@kidsplaygarden.com

Hours of Operation

Monday-Friday 8am-6PM

Saturday- Parent's night out the 1st Saturday of every month from 4-9PM

Sunday- Private parties & events(by appointment only)

We are so excited to have your family at our beautiful eco-friendly center!

We just need a few things from you on or before your next visit.

- If you have not already, please go to kidsplaygarden.com, choose the Summerville Location and click on the “Register My Family” Tab. There you will see a link for Online Registration.
- We also need **four** different forms to be completed for each child that will be attending our centers.
- These include the DSS 2900 form which is available at our center or online on the “Required Paperwork” Tab. Clicking on this tab will download the forms.

Required Paperwork:

1. **DSS 2900:** Please make sure this 2900 is filled out on BOTH pages, signed and dated. Also, under the section that states: “You **must** have two individuals who have the authority to obtain emergency medical treatment for the child,” please make sure you list two individuals other than primary guardians. These individuals do not have to live in the area, we just need contact information if the guardians are unable to be reached. Please print and fill out DSS Form 2900 here: [DSS 2900 form](#)
2. **All Policies/Medical Authorization:** This form is giving Kids Garden permission to call emergency services on behalf of your child in the case of a medical emergency and is also signifying that you agree to all of our policies.
3. **DHEC Immunization Form or DHEC Exemption Form:** We must have an up to date and complete DHEC immunization form for each of your children. These are available at your pediatrician's office and exemptions are available at the DHEC office. You are welcome to email an immunization to us at summerville@kidsplaygarden.com
4. **Client Agreement:** Please read through our Client Agreement and sign and date on the back and list your children’s name in the designated area.

Things to Bring:

Nothing is required to drop off (after initial paperwork), that is part of the Kids Garden difference! Feel free to come unplanned and drop off when you need us! If you forgot diapers, we have them (\$1 each)!

If you know you will be stopping by, bringing these items can be helpful:

- Sippy Cup / Water Bottle
- Diaper / Pull Ups (\$1 each if you use one of ours)
- Wipes
- Extra Clothes and underwear
- Socks (Socks are available to purchase for \$3.00)

We are a shoe free zone and instead wear socks inside (little feet tend to stick to slide)!



Authorization for Medical Treatment

I _____ (parent name), give my permission for Kids Garden to act on the behalf of my child/children _____ (child/children's name) in the event that medical care is needed. I understand that all efforts will be made to contact the emergency contacts that I have provided.

I understand that Kids Garden does not administer medication. Life saving medication such as an EpiPen will be administered with written parental approval.

Parent Name (printed): _____

Parent Signature: _____ Date: _____

Director Signature: _____ Date: _____

Policy Agreement

I have been informed of Kids Garden Policies, including discipline policies, that are available on the website and are included in the client agreement.

Parent Name (printed): _____

Parent Signature: _____ Date: _____

Director Signature: _____ Date: _____





Acknowledgement Of All Center Policies At Kids Garden

I, _____ (PRINT NAME) parent of _____
_____ (PRINT CHILD OR CHILDREN'S NAMES)

Have read all Kids Play Garden policies including but not limited to:

- Release of Children
- Administration of Medicine - Kids Garden does not administer medicine, unless life saving such as an EpiPen with written parental approval
- Discipline and Behavior Management
- Confidentiality
- Emergency Medical Plan
- Authorization for Medical Treatment
- Client Agreement
- Play-Set Safety

Parent/Guardian Signature

Date

South Carolina Department of Social Services
Child Care Regulatory Services

**GENERAL RECORD AND STATEMENT OF CHILD'S HEALTH FOR ADMISSION
TO CHILD CARE FACILITY**

This form is to be completed for each child at the time of enrollment in the child care facility, updated as needed when changes occur, and maintained on file at the facility.

GENERAL INFORMATION: (to be completed by Parent or Guardian)

Name of Facility: _____ County: _____

Address: _____
Street Address – no Post Office Boxes City, State, Zip

Child's Name: _____
Last First Middle Initial Nick Name

Date of Birth: _____ Enrollment Date: _____

Child's Current Home Address: _____
Street Address City, State, Zip

Parent/Guardian's Full Name: _____

Home Phone: _____ Work Phone: _____ Other Phone: _____

Parent/Guardian's Full Name: _____

Home Phone: _____ Work Phone: _____ Other Phone: _____

You must have two individuals who have the authority to obtain emergency medical treatment for the child.

1. Person responsible if parent/guardian unavailable for emergency medical services:

Full Name Relationship
Address: _____
Street Address City, State, Zip
Telephone Number(s): _____ Family Code Word(s): _____

2. Person responsible if parent/guardian unavailable for emergency medical services:

Full Name Relationship
Address: _____
Street Address City, State, Zip
Telephone Number(s): _____ Family Code Word(s): _____

Is Child currently enrolled in school? (5K up to 6 years old) Yes No

My Child will regularly attend this facility **FROM** _____ am/pm **TO** _____ am/pm

If Child is a drop-in, indicate hours of care: **FROM** _____ am/pm **TO** _____ am/pm

Check all days Child will regularly attend this facility: **Mon** **Tue** **Wed** **Thurs** **Fri** **Sat** **Sun**

Check all meals Child will receive daily: **Meals are not offered** **Breakfast** **Morning Snack** **Lunch**
 Afternoon Snack **Dinner** **Evening Snack**

HEALTH INFORMATION: (to be completed by Parent or Guardian)

Family Physician or Health Resource: _____
Name

Street Address City, State, Zip Telephone

Emergency Care Provider: _____
Emergency Facility Name

Street Address City, State, Zip Telephone

Dental Care Provider: _____
Name

Street Address City, State, Zip Telephone

Health Insurance Provider: _____

Certificate of Immunization: Yes No N/A Please explain: _____

My child has the following health conditions such as allergies, asthma, diabetes, epilepsy, etc., and/or takes the following medications on a regular basis:

Additional Comments: _____

I certify that to the best of my knowledge _____
Child's Name

is in good mental and physical health and able to participate in the child care program at

Name of Child Care Facility

Signature: _____ Date: _____
Parent or Guardian

Signature: _____ Date: _____
Director/Operator/Staff Designee